

HUNTINGTON PARISH COUNCIL

Minutes of the meeting held on 10th March 2022 in Huntington Community Centre commencing at 7pm

PARTICIPANTS: Councillors B Lester (Vice Chairperson), M Thompson, J Ashley, J Newman, K Bury, C Benton, (Mrs) D Davies, (Miss) S Allt, and M Tym.

IN ATTENDANCE: Mrs L McClymont (Clerk), Mr D Wheatley (Finance Officer) (20.45) and 3 members of the public.

24/22) APOLOGIES FOR ABSENCE

Apologies were received from Cllr D Silvester (Chairman), S Tunas Bana, (Miss) A Smith, PCSO Mason, Cllr David Williams – County Councillor.

Noted

25/22) PUBLIC QUESTION TIME

There were no issues for consideration from the members of the public.

Noted

26/22) CHAIRMAN'S ANNOUNCEMENTS AND ANY OTHER AGENCIES PRESENT

Cllr Lester took members through the written report from the Chairman that had been circulated.

Cllr Lester agreed to speak to all the teams about not permitting vehicles on the sports ground.

Noted

27/22) POLICE REPORT

PCSO Mason was unable to attend the meeting but has supplied a written report that had been circulated. Members accepted the report as presented. Cllr Ashley reported that he had had contact with PCSO Mason regarding quad bikes on the quarry. He has assisted with the issue.

Noted

28/22) COUNTY COUNCILLOR REPORT - CLLR DAVID WILLIAMS

Cllr Williams was unable to attend the meeting and had not submitted a written report.

Noted

29/22) DISTRICT COUNCILLORS REPORT – CLLR CHRIS BENTON.

Cllr Benton reported that SSDC will be willing to help with removal of rubbish from voluntary litter pick events. Cllr Benton had tried to get more litter picking on Cocksparrow Lane but unfortunately the Parish Council will need to contribute financially.

Neighbourhood Plan – Cllr Benton enquired if there was any interest in progressing a Neighbourhood Plan, he explained the benefits, work, and cost involved. We would need to hold public consultation to show that residents are interested and support such action. Cllr Ashley his experiences with the previous Village Plan in 2002 which was a 10-year plan, it was expensive and time consuming but had served the village well.

Noted

30/22) MINUTES OF THE MEETINGS HELD ON THE 10TH FEBRUARY 2022.

The minutes of the Parish Council meeting held on 10th February 22 had been circulated for members consideration. Cllr Thompson proposed that the minutes be approved and signed as a true and accurate copy. This was seconded by Cllr Benton and all members unanimously agreed.

Resolved

The minutes of the Parish Council meeting held on 10th February 22 were approved as a true record of the meeting and were to be signed by the Chairman.

31/22) MATTERS ARISING

There were no matters arising that would not be covered by an agenda item.

Noted.

32/22) FINANCE

a) Finance Statement

Salaries for March 2022	£ 4,169.90	
NEST Pensions - March	£ 167.23	
HMRC (PAYE/NIC to 5 April 2022)	£ 2,324.62	
Cropper Grounds Maintenance (Feb)	£ 636.00	
BC Parker (Stilts and Fire Worker - Village Event)	£ 200.00	Chairman's Actions
The Fun Experts (Bouncy Castle & Activities - Village Event)	£ 1,734.00	Chairman's Actions
HAGS-SMP (Play Area inspection)	£ 78.00	
D.Wheatley (stamps)	£ 25.68	
Design 380 (Website completion)	£ 750.00	
Staffs Parish Councils Assoc (annual subs)	£ 531.48	
TOTAL	£10,616.91	

DIRECT DEBITS TAKEN SINCE THE LAST MEETING

Coopers Waste	£ 91.00	
Electricity	£ 376.92	
Gas	£ 267.55	
TOTAL	£ 735.47	

INCOME FOR MONTH

TOTAL	£ -	

FINANCIAL STATEMENT

CURRENT ACCOUNT BALANCE	£77,937.61	
LESS PAYMENTS AGREED	£10,616.91	
LESS OUTSTANDING CHEQUES	£ -	
BALANCE IN CURRENT ACCOUNT	£67,320.70	
TOTAL	£67,320.70	

ON DEPOSIT

BUSINESS INSTANT ACCESS ACCOUNT		
General reserves + interest	-£31,857.53	
Memorial Garden sink fund - per "recommendation"	£ -	
Village Hall Project	£ 314.45	
Leisure Park sink fund - per budget	£23,583.50	
Sports Ground sink fund - per budget	£ 832.27	
Bus Shelter sink fund - per budget	£ 4,000.00	
Election expenses sink fund	£13,398.38	
Play Area sink fund - per budget	£30,748.61	
Skate Park sink fund - per budget	£14,000.00	
Village Green sink fund - per budget	£15,362.91	£ 70,382.59
TOTAL	£70,382.59	

a) Payments –. The Clerk took members through the payments presented. Cllr Davies proposed that all payments be approved, this was seconded by Cllr Newman and unanimously agreed by all members.

b) Financial Statement – The Clerk took members through the Finance Statement. Members accepted the statement as presented.

c) Quotation Shockwave Treatment – Members had been circulated with a copy of the quotation to shockwave the village green. Three treatments £675.00 +vat. Cllr Bury proposed that the quotation be accepted, this was seconded by Cllr Ashley and agreed by all members.

d) Quotation Banners – A quotation had been obtained and circulated from Instant Print to produce amendment to roadside advertising banners for the Jubilee event. Cost £70.00 +vat. Cllr Davies proposed that the quotation is accepted, and the amendment made as soon as possible, this was seconded by Cllr Thompson and agreed by all.

Resolved

- a) That all payments are approved for payments

- b) That the Finance Summery report was accepted as presented
- c) That approval for the shockwave treatment of the Village Green at a cost of £675.00 +vat for three treatments
- d) That the amendments to the roadside banners for the Jubilee event is approved at a cost of £70 +vat.

33/22) PLANNING

The following planning matters have been received for consideration at this meeting.

Planning Number 22/00219/TTREE	Application: - Tree Preservation Order 159/1996 Quercus ssp. (Oak) - Fell	Address: - 10 Badger Close Huntington WS12 4UW
Decision Due in by 18 th March 2022 (Circulated to members no issues raised) No Objection		

34/22) CORRESPONDENCE

Item Number	Date	Sent from	Subject	Action
1	10/02/22	County Councillor	Copy of update regarding garage complaint	
2	14/02/22	South Staffs Council	Locality Forum follow up requesting details of events for Jubilee	Clerk has actioned
3	15/02/22	Twisted Bliss Entertainment	Booking confirmation invoice and documentations for Jubilee event entertainment	Clerk has actioned
4	15/02/22	SPCA	Upcoming training courses dates	Circulated via email
5	16/02/22	Dash UK	Confirmation mugs could be personalised and include both parish emblem and platinum jubilee emblem. Price would be the same £2.95 +vat each if purchasing 100 mugs	Resolved. - Approved purchase 100 mugs. Cllr Davies, Thompson all agreed.
6	17/02/22	County Councillor	Copy of update regarding garage complaint	
7	17/02/22	Colliery Practice	Offer to move surgery to Cannock and offer for use of carpark for the Jubilee event	Circulated via email Has been accepted
8	17/02/22	Staffs County Council	Cannock Chase AONB Annual Conference 3 rd March 10am – 4pm	Circulated via email
9	18/02/22	Hags	Safety inspection report and invoice	Circulated via email
10	18/02/22	South Staffs Council	Confirmation that the grant application has been received for Jubilee event	Circulated via email
11	18/02/22	Create Church	Acknowledging happy to help and be involved with Jubilee event.	Circulated via email
12	21/02/22	Through the Stage Door	Enquiry about holiday booking and regular booking of Community Centre	Circulated via email
13	21/02/22	Design 380	Requesting update to go live with web site	
14	23/02/22	South Staffs Council	Invitation Teams virtual Locality Forum 7 April 22	Circulated via email
15	23/02/22	South Staffs Council	Chairmans invitation Fly the Flag for the Commonwealth Monday 14 th March	Fwd. to Chairman
16	24/02/22	South Staffs Council	Enquiring how we distribute the weekly newsletter to residents.	Circulated via email
17	24/02/22	QR Poster Service	Instruction to remove NHS Test and Trace QR posters	Clerk Actioned
18	25/02/22	South Staffs Council	Quarterly Group meetings via Microsoft Teams	Circulated via email
19	28/02/22	The Circuit	Adult defibrillator pads about to expire	Handyman to check
20	03/03/22	Design 380	Update regarding the domain ownership	Clerk actioned
21	03/03/22	Member of the public	Enquiring about Community Centre hire	Fwd. Booking Clerk
22	04/03/22	SPCA	2021-2022 National Salary Award	Circulated via email
23	04/03/22	South Staffs Council	Invitation to Teams meeting	Circulated via email

24	07/03/22	South Staffs Council	Advise speaking to school safeguarding representative regarding DBS requirements for Jubilee event.	Fwd. Cllr smith
25	07/03/22	Member of the public	Over hanging bush/tree Lupin Drive	Fwd. Cllr Benton and Cllr Williams.

35/22) NEW WEB SITE.

The Clerk had shown members the new web site which was almost ready to go live, it will continue to be updated and improved once live. Members were happy with the new website and continue work in progress. Cllr Benton offered to help with GDPR signature blocks for the new email addresses.

Noted

36/22) COMMUNITY CENTRE

Cllr Davies provided a written report which had been circulated. The report was accepted as presented.

Cllr Lester offered to speak with the Littleton Pub to see if they would take over the bar as Plyvine had removed their service. Cllr Newman pointed out there was still a notice in the noticeboard saying the Community Centre is closed even though it is now open. The Clerk requested that the Handyman remove the notice in the morning. Cllr Thompson explained that the light switch was taped off to prevent people from turning off the outside light rendering the security light useless. Cllr Thompson agreed to arrange for the switch to be changed.

Noted

37/22) AMENITIES

a) **Village Green** - Cllr Bury had nothing to report. Members discussed the idea of CCTV to cover the Memorial Garden. The doctor's surgery had not responded to the request to discuss options. Cllr Thompson reiterated that he could not run with this project.

b) **Littleton Leisure Park** – Cllr Thompson had provided a written report which had been circulated. Members accepted the report as presented. Cllr Thompson proposed that Cllr Newman be approved to purchase a heavy-duty litter picker from Buxton's at a cost of £25+vat and claim the money back as he helps with litter picking on the Leisure Park and around the village. Members agreed to this purchase. Cllr Thompson reported that the damaged fence would be repaired by staff as the materials are cheaper than the insurance excess. Cllr Davies enquired if there was any reason why she had found the gates to be open on several occasions late at night. There have been access problems for the bin lorry and cars left in the car park.

Information Posters. - the information pictures are water damaged and Cllr Newman offered to redesign ready for printing on waterproof material. It was agreed that Cllr Newman could proceed with this project.

Toposcope – Cllr Newman suggested having a toposcope at the top of the mount and to link it with the Jubilee celebrations. Members like the idea of this project and approved that Cllr Newman continue with this project.

c) **Sports Ground** – Cllr Lester had provided a written report that had been circulated. Members accepted the report as presented.

Noted

38/22) PHASE 2 MEMORIAL BRICKS PROJECT

The Clerks written report regarding the sale of named bricks was accepted as presented by members. There are 114 bricks available to be sold. Cllr Ashley proposed that a completion date of October 2022 be set and that a press release be submitted to the Express and Stare, Shropshire Stare and Midlands today and ITV news. Cllr Ashley suggested that sales of bricks be closed in August. If not all the bricks are sold, we could consider filling in with a plaque of the history of the garden. This was seconded by Cllr Bury and agreed by members. Cllr Ashley will circulate the press release via email for approval by members.

Resolved

That brick sales will close in August and plan to have the project completed by October 2022. The project is to be promoted via a press release.

39/22) PLATINUM JUBILEE PUBLIC EVENT

Members had been circulated with a written report raised by Cllr Smith and a set of minutes from the last meeting. Members accepted the reports and minutes as presented. Cllr Allt explained that she has stepped down from Chair to Vice Chair and Cllr Smith has taken the position of Chair. As Cllr Smith was unable

to attend the meeting Cllr Allt took members through the report. The Clerk was asked to contact PJ Entertainment to establish the spec for their PA system.

Noted

40/22) GARAGES – CHASE WALK.

Cllr Lester took members through the report that had been circulated regarding the complaints of anti-social behaviour and vandalism. Members would prefer the housing association who owns them to consider knocking them down and turning the area into a parking area as the garages are too small for modern cars. Cllr Lester advised members that the Housing Association, County Councillor, District Council and the PCSO have all been advised of the complaints received and action has been requested.

Noted

41/22) ITEMS FOR DISCUSSION AT THE NEXT MEETING.

None

Noted

42/22) DATE AND TIME OF NEXT MEETING

The next meeting will be held on Thursday 14th April 2022. In Huntington Community Centre, commencing directly following the Annual Parish Meeting.

There being no other business the meeting was closed at 21.05

Signed _____

Date _____